



HHOOT's Distribution Center

HDC Form #114 (Revised 4Mar22)



Agency Sign-Up Sheet

Date: _____

Name: _____ Title: _____

Alternate: _____ Title: _____

Agency/Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Organization Phone: _____ Cell: _____

Email: _____

Web Address (if any): _____

Additional Information/Instructions: _____

Best Day & Time You Can Make a Pick-Up						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Closed Sorting Day				
AM or PM	AM or PM	AM or PM	AM or PM	AM or PM	AM or PM	AM or PM
10, 11, 12, 1, 2, 3	10, 11, 12, 1, 2, 3	10, 11, 12, 1, 2, 3	10, 11, 12, 1, 2, 3	10, 11, 12, 1, 2, 3	10, 11, 12, 1, 2, 3	10, 11, 12, 1, 2, 3

Whom Do You Serve: Babies | Kids | Teens | Homeless | ExOffenders | Seniors | Veterans _____

WE ARE NOT AN "OPEN TO THE PUBLIC" FOOD PANTRY.

Please Note: Because of our Insurance Companies Policy, we cannot serve individuals unless they are accompanied by an Authorized Agency/Organization.

Remember to call at least one hour before heading our way to ensure someone will be here.

You will automatically be added to our email list and sent weekly notices & updates.

Under no circumstances are you allowed or authorized to sell anything you receive from HDC for any reason. Doing so will forfeit your right to pick up any future Donations.

By signing below, you agree to HHOOT's Distribution Center's (HDC) Rules & Guidelines as outlined on our "Posted Signs" and in our "Welcome Letter" given to you when signing this "Sign-In Sheet."

Signed: _____ Title: _____ Date: _____